

September 14, 2009

DIRECTIVE:	JOB CORPS PRH CHANGE NOTICE NO. 09-05
------------	---------------------------------------

TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: LYNN A. INTREPIDI
Interim National Director
Office of Job Corps

SUBJECT: PRH Chapter 5, Section 5.20, R8: Bloodborne Pathogens Plan

1. Purpose. To clarify the content of the Policy and Requirements Handbook (PRH) Section 5.20, R8, Bloodborne Pathogens Plan as it pertains to the Hepatitis B vaccine.

2. Background: It has come to the attention of the National Office of Job Corps that misinformation has circulated implying that all Job Corps center staff must be offered the Hepatitis B vaccine. Because all Job Corps staff must complete first aid and cardiopulmonary resuscitation (CPR) training, some in the Job Corps community have assumed that all staff are therefore expected to render aid as part of their job duties and thus should be offered the Hepatitis B vaccine in accordance with 29 Code of Federal Regulations 1910.1030 (29 CFR 1910.1030), Bloodborne Pathogens Standard. However, neither 29 CFR 1910.1030 nor Job Corps policy requires that all center staff be offered the vaccine regardless of their job duties.

Center operators are required under the terms of their contract to provide safety and security to students on center. Therefore, center operators are responsible for determining whether all, or a designated portion, of the trained staff are required to render first aid or CPR to students or staff as part of their regular job duties and, therefore, must be offered the Hepatitis B vaccine.

3. Explanation of Changes. The federal regulation 29 CFR 1910.1030 requires employers to identify job classifications where all, some, or no employees have potential for occupational exposure to bloodborne pathogens. To clarify the distinctions for the Job Corps community, PRH Chapter 5, Section 5.20, R8 has been changed (1) to require centers to classify center staff positions and/or job tasks according to high, medium, or low risk of exposure to bloodborne

pathogens; and (2) to state which job classifications must be provided the Hepatitis B vaccine and which classifications should be offered the vaccine or administered the vaccine as needed.

4. Action Required.

- a. Job Corps centers should review their staff job classifications to ensure that the requirements in revised Chapter 5, Section 5.20, R8 are met.
- b. Centers whose Bloodborne Pathogens Plan is based on the existing Job Corps model bloodborne pathogens plan do not need to revise their plan. (The model bloodborne pathogens plan was distributed as Attachment A to Job Corps Program Instruction No. 07-33 and is available on the Job Corps Community Web site. Centers may wish to review that Program Instruction, which explains the plan review and approval process.)
- c. Center operators are responsible for determining job classifications based on assigned job duties of center staff and offering the Hepatitis B vaccine accordingly, as clarified in the revised Section 5.20, R8.
- d. Centers will be evaluated according to the information provided in the written plan and interviews with the safety manager and center staff.

5. Effective Date. September 14, 2009.

6. Inquiries. Direct all inquiries to Marsha Fitzhugh at (202) 693-3099 or fitzhugh.marsha@dol.gov, Kelley Clark at (202) 693-3089 or clark.kelley@dol.gov, or Heather Edmonds at (202) 693-3774 or edmonds.heather@dol.gov.

Attachments

A – PRH Cover Page

A – PRH Chapter 5